



CROSTOWN APARTMENTS
NYC

307 West 38th Street, Suite 1601. New York, New York 10018
Office: (212) 764-0601

STANDARD APARTMENT APPLICATION REQUIREMENTS

Please fax to the attention of **Crosstown Apartments**, Fax # (646) 490-2276

*****COPIES ONLY PLEASE*****

The following requirements are applicable to every single applicant that will be on the lease and/or to each guarantor:

1. **Letter of Employment (Company Letterhead, Position, and Income) and/or Proof of Corporation (self-employed) or Letter from CPA**
2. **Last 2 Paystubs.**
3. **Last Years Tax Return (1040's or W2's). ONLY the first two pages.**
4. **2 Most Recent Bank Statement (Savings & Checking).**
5. **Legible Copy of Your Photo ID or Student I.D.**

Applicant - OR - Guarantor

To afford this...	40x	80x
\$1,500 a month	\$60,000	\$120,000
\$2,000	\$80,000	\$160,000
\$2,500	\$100,000	\$200,000
\$3,000	\$120,000	\$240,000
\$3,500	\$140,000	\$280,000
\$4,000	\$160,000	\$320,000

Please note: Guarantors (may be combined) must make 80X the rent and have good credit. Applications can only be processed with a deposit equal to 1 month's rent and \$50-125 application fee (CASH ONLY). Cash/money order/certified check or credit/debit card may be used for the deposit NO PERSONAL CHECKS (please note that a 3% service charge will be added to credit card payments).

Please remember that landlord/management companies take applications on a first come, first serve basis. Having all of your paperwork in order insures that we can submit your applications rapidly.

I look forward to working with you.